



Job Title: Agronomy Dispatch/Chemical Operations
Location: Greenville
Reports to: Location Manager
Salary: Compensation commensurate with experience

Required Education and Experience: B.S. Degree in Agriculture and/or a related field is preferred.

Job Requirements:

- Self-motivating personality as well as team building skills
- Demonstrates ability to interact effectively with management, employees, and customers.
- Proficient with Microsoft Office applications
- Strong time management, administrative, and organizational skills
- Strong verbal and written communication skills
- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Obtain a commercial pesticide license

Essential Functions:

1. Follow all established personnel and safety policies and procedures
2. Responsible for daily maintenance, cleanliness, and compliance with state and federal regulations of equipment and facilities.
3. Blending, mixing, loading, and unloading of liquid fertilizer and ag chemicals.
4. Attend continuing education courses to maintain a quality level of knowledge for the products, regulations, and customer relations.
5. Coordinate with administrative group to receive incoming product shipments against open Purchase Orders.
6. Assist management with inventory including taking inventories, researching discrepancies, and communicating inventories with accounting department in corporate office.
7. Understand and make effective use of Kahler Automation system.
8. Make effective use of Agvance Dispatch and Mapping.
9. Be able to communicate in a professional manner to the producer, salesman and location manager.

Work Environment: The nature of the business may require extended hours.

Physical Demands: The physical demands include lifting objects up to 50 pounds, climbing stairs and ladders, and the ability to talk and hear.

Travel: The employee may be required to travel to other locations, conferences, educational opportunities, and other job-related activities.

Other Duties: Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time.

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Submit resumes to Robin Brown, Robin.Brown@TheEquity.com.