

FEED MILL OPERATIONS

CLASSIFICATION: Full-Time

BASIC PURPOSE & OBJECTIVE: Responsible for daily feed mill operations and feed production. Functions may include maintenance of equipment, plant, operation of forklifts, loaders and other duties as required.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Operate computerized batch mixing equipment, receiving and load-out equipment, micro-ingredient addition, grinding equipment and pelleting equipment.
- Performs required preventative maintenance and have all preventative maintenance reports turned in on time.
- Maintain good housekeeping in all areas.
- Maintain a high level of quality control at all times.
- Keep production records on all feeds manufactured.
- Inform Feed Mill Manager of any feed mill supplies/inventory needed.
- Check with Production Coordinator to get feed made for trucking schedule.
- Sequence feed properly to prevent drug carryover or ruminant meat and bone contamination.
- Follow rules set forth in Quality Assurance Manual and follow all Good Manufacturing Regulations.
- Projects a positive attitude to customers and employees at all times.
- Provides outstanding and courteous customer service.
- Read and follow company employee policies.
- Promote safety and follow all United Farmers Cooperative HACCP, FDA and OSHA safety guidelines.
- Assist in loading and unloading company and customer vehicles with product as needed.
- Performs other duties as directed by the Feed Mill Manager.

QUALIFICATIONS:

- High school diploma or general education degree (GED).

EXPERIENCE & SKILLS:

- 1-2 years' related experience and/or training preferred.
- Agricultural background preferred.
- Good written and oral communication skills.
- Technical experience working with equipment.
- Must be able to manage time effectively and efficiently.

POSITION OFFERS:

- Growing cooperative with excellent facilities and updated equipment.
- Competitive compensation with an excellent benefits package.
- Excellent retirement benefits package with pension plan.

Disclaimer: This job description indicates the general nature and minimum level of work expected. It is not designed to cover every activity, duty, or responsibility required of the employee. The employee may be asked to perform other duties to the successful performance of the job.